

General Services Administration

Federal Supply Service Authorized Federal Supply Service Price List

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage, a menu-driven database system.

The Internet address for GSA Advantage is:
<http://www.fss.gsa.gov>

For pricing rates, please contact:
nmiddleton@msti-net.com



Transportation Federal Supply Group: 48 Contract Number: GS-33F-0007F

Contractor: **Management Support Technology, Inc.**
Business Size: Small, Disadvantaged, Service Disabled Veteran
Owned Small Business



9990 Fairfax Boulevard
Suite 300
Fairfax, VA 22030
Phone: 703-385-5841 | Fax: 703-385-5843

Contract Administration: Rose Lowstuter
Web Site: <http://www.msti-net.com>

For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at
<http://www.fss.gsa.gov>.

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Customer Information [\[Back to TOC\]](#)

- 1a. Table of awarded special item number(s)**
411-1 Transportation Services

- 1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract.**
See Award Price List

- 1c. Description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors.**
See current file and award price list

- 2. Maximum order**
\$1,000,000

- 3. Minimum order**
\$50.00

- 4. Geographic coverage (delivery area)**
Domestic and Overseas

- 5. Point(s) of production (city, county, and State or foreign country).**
Same as contractor

- 6. Discount from list prices or statement of net price.**
Government net prices (discount already deducted)

- 7. Quantity discounts.**
Already included in net pricing

- 8. Prompt payment terms.**
None

9a. Notification that Government purchase cards are accepted at or below the micro-purchase threshold.

Accepted

9b. Notification whether Government purchase cards are accepted or not accepted above the micro-purchase threshold.

10. Foreign items (list items by country of origin).

11a. Time of delivery. (Contractor insert number of days.)

Specified on the Task Order

11b. Expedited Delivery.

11c. Overnight and 2-day delivery.

Contact Contractor

11d. Urgent Requirements.

Contact Contractor

12. F.O.B. point(s).

Domestic and Overseas Delivery

13a. Ordering address(es).

Same as Contractor

13b. Ordering procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's) are found in Federal Acquisition Regulation (FAR) 8.405-3.

Same as Contractor

14. Payment address(es).

Same as Contractor

15. Warranty provision.

Product warranty terms and conditions are those set forth in contract clause 552.246-73.

16. Export packing charges.

If applicable

17. Terms and conditions of Government purchase card acceptance (any thresholds above the micro-purchase level).

18. Terms and conditions of rental, maintenance, and repair (if applicable).

Specified on the Task Order

19. Terms and conditions of installation (if applicable).

n.a.

- 20. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable).**
n.a.
- 20a. Terms and conditions for any other services (if applicable)**
n.a.
- 21. List of service and distribution points (if applicable).**
n.a.
- 22. List of participating dealers (if applicable).**
n.a.
- 23. Preventive maintenance (if applicable).**
Specified on the Task Order
- 24a. Special attributes such as environmental attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants).**
n.a.
- 24b. 508 Compliant**
The EIT standards can be found at: www.Section508.gov
- 25. Data Universal Number System (DUNS) number.**
783603814
- 26. Notification regarding registration in Central Contractor Registration (CCR) database.**
Registered

Overview [\[Back to TOC\]](#)

MSTI is in the business of providing professional service solutions to government and commercial customers. We provide technical and administrative support services in information management, information assurance, program support, and government/financial planning. Our four divisions are devoted to these focus areas. We are ISO 9001: 2000 certified. Our quality commitment is to delight our customers with excellent service, on time, every time.

The Information Management Division delivers innovative solutions for e-business/e-commerce, document management, and network installation and management. MSTI also provides portal development for knowledge management solutions.



The Program Support Division performs a variety of support services that

are contracted out to us by government agencies. Examples are manpower management, combat operations historical research, transportation and acquisition management.

The Information Assurance Division provides solutions for information security, network security, and operational security.

The Strategic and Financial Planning Division provides program and budget support for government agencies, including the Department of Defense's Planning, Programming, and Budgeting System (PBBS).

We encourage you to use our existing contract vehicles including GSA Schedule 70, GSA MOBIS, GSA Schedule 36, GSA Logworld, GSA FABS, COMMITS, Millenium Lite, CIO-SP II, VANNITS, DISA MITSS, and Office of Naval Research MATOC. Government and commercial customers will find us responsive, flexible and e-business ready.

SIN 411-1 TRANSPORTATION SERVICES [\[Back to TOC\]](#)

MSTI provides the following transportation services:

- Commercial ground transportation services using experienced drivers who drive and maintain sedans, vans and a 25-passenger bus. MSTI has a very successful track record in providing commercial ground transportation services to the Government. As with our existing customers, our services will be used for both single passengers, including Senior Level Executives, and multiple passenger shuttle transportation between specific buildings and locations.
 - For any ordering agency, MSTI will furnish all the necessary offerings, including vehicles, insurance, fuel, drivers, supervisors, maintenance, equipment, and operating supplies.
 - As required by the specific client, MSTI will perform driver-only services and understands that in such cases the ordering agency may provide the vehicle, fuel and maintenance.
 - Geographic Service Location(s): ***DC Metropolitan Area, Domestic and Worldwide***
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Labor Category Descriptions [\[Back to TOC\]](#)

SIN 411-1

Job Title: Program Manager

Minimum/General Experience: The Project Manager (PM), also called Task Order Manager on larger task order contracts, shall have a minimum of seven years project experience, including three years management experience. The remainder may be specialized or general experience in project development from inception to implementation, with a demonstrated ability to provide guidance and direction in tasks similar to those identified in the Statement of Work.

Functional Responsibility: The PM shall direct, plan, organize, control and manage the program to ensure that all contractual obligations are fulfilled in an efficient and timely manner. The PM must be able to: manage multiple concurrent analysis and development tasks; serve as the Contractor's Point of Contact with the Government Contracting Officer and the Government Contracting Officer's Representative; formulate and enforce work standards, develop schedules, review work discrepancies, and communicate agency policies, purposes, and goals to subordinates; manage and control funds and resources; monitor the program budget at the top level, staff the program with qualified personnel, and ensure the schedule and deliverables are in compliance with the contract and the delivery orders; manage multiple concurrent analysis and development tasks

Minimum Education: The individual shall possess a Bachelor of Science (BS) degree or higher in Financial Management, Computer Science, Management Information Systems, Logistics, Management, or a related field. A master's degree in any of the above mentioned disciplines could be substituted for three (3) years experience.

SIN 411-1

Job Title: Bus Driver

Minimum/General Experience: General experience driving vehicles and have a valid driver's license or CDL drivers license as required.

Functional Responsibility: Drives bus to transport passengers over specified routes according to the specified time schedule. Assists passengers with baggage, load and unload vehicle with or without helpers. Regulates heating, lighting, and ventilating systems for passenger comfort. Complies with local traffic regulations. Reports delays or accidents. May make minor mechanical repairs, change tires and keep vehicle in good working order. Performs Vehicle Inspection Checklist prior to departing point of origin. As needed, load or unload baggage or express checked by passengers in baggage compartment. May drive diesel or electric powered transit bus to transport passengers over established city route. May also perform duties of Executive Driver to drive designated Government Executives to destinations identified by the Agency and accurately maintain a vehicle log that will reflect all use of government credit card.

Minimum Education: High School Diploma

SIN 411-1

Job Title: Parking and Lot Attendant

Minimum/General Experience: General experience driving vehicles and have a valid driver's license.

Functional Responsibility: Operates daily activity in a parking lot. Checks vehicles in and out of lot. May be required to move and/or park vehicles. Controls authorized entry and use of lot. Refers parking related problems arising within the facility to appropriate authorities for administrative action, ticketing or other law enforcement activity deemed warranted.

Minimum Education: High School Diploma

SIN 411-1

Job Title: Driver, Light Vehicle

Minimum/General Experience: General experience driving vehicles and have a valid driver's license

Functional Responsibility: Drives an automobile or light vehicle as required to transport materials, merchandise, equipment, or workers between various types of establishments such as: manufacturing plants, freight depots, warehouses, wholesale and retail establishments, or between retail establishments and customers' houses or places of business. Shall load or unload vehicle with or without helpers, make minor mechanical repairs, and keep vehicle in good working order. May also perform duties of Executive Driver to drive designated Government Executives to destinations identified by the Agency and accurately maintain a vehicle log that will reflect all use of government credit card.

Minimum Education: High School Diploma

SIN 411-1

Job Title: Driver, Medium Vehicle

Minimum/General Experience: General experience driving vehicles and have a valid driver's license or CDL drivers license as required.

Functional Responsibility: Drives an automobile or medium vehicle as required to transport materials, merchandise, equipment, or workers between various types of establishments such as: manufacturing plants, freight depots, warehouses, wholesale and retail establishments, or between retail establishments and customers' houses or places of business. Shall load or unload vehicle with or without helpers, make minor mechanical repairs, and keep vehicle in good working order. May also perform duties of Executive Driver to drive designated Government Executives to destinations identified by the Agency and accurately maintain a vehicle log that will reflect all use of government credit card.

Minimum Education: High School Diploma

SIN 411-1

Job Title: Driver, Heavy Vehicle

Minimum/General Experience: General experience driving vehicles and have a valid CDL driver's license.

Functional Responsibility: Drives an automobile or heavy vehicle as required to transport materials, merchandise, equipment, or workers between various types of establishments such as: manufacturing plants, freight depots, warehouses, wholesale and retail establishments, or between retail establishments and customers' houses or places of business. Shall load or unload vehicle with or without helpers, make minor mechanical repairs, and keep vehicle in good working order. May also perform duties of Executive Driver to drive designated Government Executives to destinations identified by the Agency and accurately maintain a vehicle log that will reflect all use of government credit card.

Minimum Education: High School Diploma and two years college, with specialized training in areas of responsibility.

Award Price List [\[Back to TOC\]](#)

SIN 411-1 Transportation Services

411-1 Ground Transportation Services - Award Year 1

<u>Labor Category</u>	<u>Proposed GSA Price</u>
Project Manager	\$45.79
Bus Driver	\$31.56
Parking & Lot Attendant	\$25.00
Driver, Light Truck	\$24.59
Driver, Medium Truck	\$30.25
Driver, Heavy Truck	\$32.57

Note: Overtime = 1.5 times proposed rate; Holidays and Sunday, 2 times proposed rate.

Option Years

Labor rates not applicable to the SCA and all other prices are set for the first year of the contract. An annual escalator of 3.4-3.5% will be used for years 2-5 of the contract in accordance with Clause I-FSS-969, Economic Price Adjustment, FAS Multiple Award Schedule (Jan 2002).

Award Year 2

<u>Labor Category</u>	<u>Proposed GSA Price</u>
Project Manager	\$47.50
Bus Driver	\$32.66
Parking & Lot Attendant	\$25.87
Driver, Light Truck	\$25.45
Driver, Medium Truck	\$31.31
Driver, Heavy Truck	\$33.71
Note: Overtime = 1.5 times proposed rate; Holidays and Sunday, 2 times proposed rate.	

Award Year 3

<u>Labor Category</u>	<u>Proposed GSA Price</u>
Project Manager	\$49.06
Bus Driver	\$33.80
Parking & Lot Attendant	\$26.77
Driver, Light Truck	\$26.34
Driver, Medium Truck	\$32.41
Driver, Heavy Truck	\$34.89
Note: Overtime = 1.5 times proposed rate; Holidays and Sunday, 2 times proposed rate.	

Award Year 4

<u>Labor Category</u>	<u>Proposed GSA Price</u>
Project Manager	\$50.78
Bus Driver	\$34.98
Parking & Lot Attendant	\$27.70
Driver, Light Truck	\$27.26
Driver, Medium Truck	\$33.54
Driver, Heavy Truck	\$36.11
Note: Overtime = 1.5 times proposed rate; Holidays and Sunday, 2 times proposed rate.	

Award Year 5

<u>Labor Category</u>	<u>Proposed GSA Price</u>
Project Manager	\$52.56
Bus Driver	\$36.20
Parking & Lot Attendant	\$28.67
Driver, Light Truck	\$28.21
Driver, Medium Truck	\$34.71
Driver, Heavy Truck	\$37.37
Note: Overtime = 1.5 times proposed rate; Holidays and Sunday, 2 times proposed rate.	

Price Reduction:

Since MSTI currently only does business with the government the price reduction provision outlined in clause 552.238-75 does not apply. Should MSTI begin to do business with commercial customers they will notify the Contracting Officer immediately and the CO will establish the commercial customer as the most favored customer whose price relationship to the contractual pricing would have to be maintained, at that time, the price reduction provisions of clause 552.238-75 will apply.